



ALEXANDRA CHILDCARE CENTRE (1995) INC.

COMMUNICATION WITH PARENTS, CAREGIVERS, WHANAU AND COMMUNITY

RATIONALE: To ensure collaborative partnership between our Kopuwai team, parents, caregivers, whānau, and community, involving them in the daily life of the Centre.

OBJECTIVE: To build and strengthen this partnership between the Kopuwai team, whānau, and community through open, honest communication and by valuing and acknowledging all contributions and involvement to ākonga's learning and the Centre environment.

Procedures for informing Parents:

Kāiako ensure that parental involvement can include ...

- ❖ Opportunities for parents to talk to kāiako about their child's day.
- ❖ Welcoming new families.
- ❖ Flexibility – in time and method of involvement.
- ❖ Use of individuals strengths, talents, and resources.

Parents, caregivers, whānau and community contribution is encouraged through ...

- ❖ Personal invitation.
- ❖ Ākonga's profile books, Storypark and the daily diary.
- ❖ Newsletters.
- ❖ Parent notice board, and various other means of displaying notices and information throughout the Centre environment.
- ❖ Surveys/questionnaires.
- ❖ Parent evenings/education including programmes offered by the community.
- ❖ Centre information (given to Whanau on first visit).
- ❖ Board of Governance minutes of meetings displayed in foyer.
- ❖ Media releases (newspaper and/or radio items).
- ❖ Facebook news of Centre happenings.
- ❖ Use of Storypark and email to send/receive special moments for ākonga.
- ❖ Use of child's kete as means of communication e.g. flyers etc.
- ❖ Centre website.
- ❖ Infant communication books for children under 18 months old.

Parental contribution is encouraged through inclusion...

- ❖ In cultural events/activities (excursions, visits, specific centre based activities).
- ❖ In providing resources, expertise and volunteer time.
- ❖ As a Board of Governance member.
- ❖ In fundraising and publicity.

Parents are encouraged to read all Centre policies. Documents such as ERO reports are on display. Kaiako are always available to speak to parents by way of casual conversation or consultation.

DATE REVIEWED	DATE NEXT REVIEWED
August 2022	August 2024
October 2024	2026